ASTF ASIAN SOFT TENNIS FEDERATION
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The Guide to

The 9th Asian Soft Tennis Championships,

Chiang Mai, Thailand, 2020

1. Name of Event: The 9th Asian Soft Tennis Championships

2. Organized by: Asian Soft Tennis Federation (ASTF)

3. Managed by: Soft Tennis Association of Thailand (STAT)

4. Period: Nov 13 (Friday) – NOV 19 (Thursday), 2020

5. Place: Chiang Mai, Thailand

6. Competition Venue: 700th Anniversary of Chiang Mai Sports Complex

   Address: 185/1, Tambon Donkeaw, Amphoe Mae Rim,
   Chiang Mai, 50180, Thailand

   Phone Number: +66 53 112 301

7. Accommodation: Khum Phucome Hotel Chiang Mai

   Address: 14/23 Cholprathan Road, Chang Phuak, Muang
   Chiang Mai, 50300, Thailand

   Phone Number: +66 53 400 450 – 2
   E-mail: info@khumphucome.com

8. Events:
   (1) Team Competitions for Men and Women
   (2) Individual Singles for Men and Women
   (3) Individual Doubles for Men and Women
   (4) Individual Mixed Doubles

9. Schedule of the event:

November 13 (Friday)	Arriving in Chiang Mai/ Registration
14 (Saturday)	Arriving in Chiang Mai/ Registration
	Managers' Meeting
15 (Sunday)	Opening Ceremony
	Individual Mixed Doubles
	Individual Singles for Men and Women –the 1st day-
16 (Monday)	Individual Singles for Men and Women –the 2nd day-
17 (Tuesday)	Individual Doubles for Men and Women
18 (Wednesday)	Team Competitions for Men and Women
	Closing Ceremony
	Farewell Party
19 (Thursday)	Leaving Chiang Mai

* Schedule is changeable upon weather conditions and the number of countries

10. Eligibility:

(1) Participating players shall be those who have been approved by those respective National Soft Tennis Association/Federations which are the member Countries/regions (here in after called "countries") of the ASTF, in accordance with the constitution of the IOC, as players belonging to the respective organizations, and are primarily involved in the soft tennis competitions and other activities of the said countries. Also, they must meet the conditions for the participation in the competitions as described in item 15 of this guide.

The players who play in the team events, which are competed on a country basis, shall have the nationality of the countries they will represent.

(2) Participating head of team and coaches shall be those who have been so approved by the respective organizations of the countries they will represent.

11. Entries:

(1) Each country shall comprise its men and women teams with a maximum of six (6) players respectively.

Each country shall be allowed to enter a maximum of 3 pairs each for individual men's and women's doubles, a maximum of 3 players each for individual men's and women's singles, a maximum of 3 pairs for individual mixed doubles, and a minimum of three (3) and a maximum of six (6) players each for men's and women's team competitions.

Each player shall be allowed to concurrently enter more than one event.

(2) The host country of this championships (Thailand) shall be allowed to enter in addition to the entries as described in item 12 - (1) above, a maximum of 6 players each only for the individual men's and women's events.

3 pairs each for men's and women's doubles, 3 players each for men's and women's singles, and 3 pairs for mixed doubles competitions shall be allowed to enter.

(3) Each country shall be allowed to register, in addition to its players, a maximum of three (3) officials (1 head of team, 1 men's coach and 1women's coach). Only a coach involved in the match in the team event shall be allowed to sit on the team bench.

(4) ① Preliminary Entry(Entry by Planned Number)

The countries must send their plans whether they will participate in this Championship, or not in the Preliminary Entry forms to the ASTF so that these must arrive no later than 24:00(local time) February 29 (Saturday), 2020 by mail. The entry via fax or e-mail shall also be acceptable. The countries planning to participate in this Championship must include the planned total number of head of team, coaches and players by men and women respectively in the form of the Preliminary Entry forms.

Since November when this Championship will be held is tourist busy season in Chiang Mai and arrangement/change of accommodation is expected very difficult, the countries planning to participate in this Championship must keep the dead line of the preliminary entry of February 29, 2020.

② Final Entry by Number

The countries planning to participate in this Championship must send the completed Entry by final number forms to the ASTF so that these must arrive no later than 24:00(local time) May 20

(Wednesday), 2020 by mail. The entry via fax or e-mail shall also be acceptable. The Entry by final number forms must include the final number of players or pairs to be entered in each event. Since cancel fee of hotel rooms reservation for November 2020 is required from June 1, 2020 onward, the countries planning to participate in this Championship must keep the dead line of the final entry by number of May 20, 2020.

③ Final Entry by Name

The countries planning to participate in this Championship must send the original of their completed Entry by Name forms to the ASTF so that these arrive no later than 24:00 (local time) August 31 (Monday), 2020 by mail. Completed Entry by Name forms must be submitted for each players and officials and must include all necessary information, including gender, date of birth and nationality, etc. with photos. Final Entry by e-mail, with photos to be mailed separately, shall be allowed. Countries which plan to enter more than one player in each individual event must list them in the order of ability (ranking of your team) in their Entry by Name form.

(5) Once the entries have been accepted, they shall not be allowed to change.

(Address for Entries)

Asian Soft Tennis Federation (ASTF)

c/o Japan Soft Tennis Association

Address ; 1-16-2-201, Ooi, Shinagawa-ku, Tokyo 140-0014 Japan

TEL ; +81-3-6417-1654 FAX; +81-3-6417-1664

E-mail ; info@astf.asia

12. Competition Rules and Related Regulations:

(1) The competitions shall be conducted according to the rules of soft tennis approved by the ISTF, based on the constitution and regulations of the ISTF.

(2) The official language for this event shall be English.

13. Competition Methods and Decision of Ranking:

The competition methods shall be decided by the ASTF depending on the number of entries by event in principal. However, the competitions shall be conducted basically by the methods as follows:

(Individual Events)

(1)A tournament system shall be applied for men's and women's singles mixed doubles, and men's and women's doubles matches.

(2) Classification matches aren't held.

(3) A doubles match shall be decided by the best of nine (9) games system and a singles match by the best of seven (7) games.

(Team Events)

(1) A tournament system shall be applied in men and women competition.

(2) In both men and women competitions, a tie shall be completed in the order of (1)doubles - (2)singles - (3)doubles, totaling three(3) matches. The team, when it has won two (2) matches in a tie, shall be the winner of the tie, and the remaining one match shall not be played. However, 3 matches shall be played at the occasion of first tie of each team.

(3) Consolation matches may be played by loser teams. The details of the consolation matches shall be decided by ASTF, depending on the number of participants.

(4) The matches in a tie shall be played by the players in the order which is to be submitted prior to the competition. A player shall be limited to play only one match in a tie. Accordingly, any team with only three (3) or four (4) players cannot play all of the three matches in a tie, i.e. the third match default will inevitably be incurred.

(5) Participating Countries can't make change the order which is to be submitted prior to the competition. A change of players and/or order of players to complete in a tie shall be allowed for each tie. The substitute players must be those who are registered for the event.

(6) A doubles match shall be played by the best of nine (9) games and a singles match by the best of seven (7) games.

14. Draw:

The draw shall be determined by the ASTF in accordance with the guidelines as follows:

(Individual Events)

(1) The seed shall be assigned to a pair/a player who ranked 1 through 3 of the last championships.

(2) The draw for the other participating players/pairs shall be determined taking into consideration various factors such as their results of the last championships, areas, countries, etc.

(3) The order of ability of the players/pairs of each country described in their entry form shall be reflected in determining their draw, except for the seeded.

(Team Events)

(1) Top four (4) countries in the last championships shall be seeded according to their rankings of the last championships. In the case where any of the top four (4) teams in the last championships do not participate, the vacant seed(s) shall be designated to the teams which were to otherwise be seeded next to the absentee(s). The resulting remaining vacant seeding shall be determined taking into consideration the results of the last championships.

(2) The draw for the other teams shall be determined taking into consideration various factors such as the results of the last championships, areas, etc.

15. Conditions for Participation:

The participants of each country shall meet, in addition to the qualifications described in item 10 of these guidelines, the conditions as follows:

(1) Each participant shall adhere to the IOC constitutions and the rules and regulations of the ISTF and shall behave in an orderly manner based on sportsmanship.

(2) Each participant shall follow the instructions issued by the ASTF during the term of this event, i.e. from the time participants have entered into Chiang Mai from abroad to the time they have left Chiang Mai.

In the case that any of them needs to behave otherwise than specified as above, one shall be obliged to submit the detailed information on ones intended travel or else, such as its purpose, place and schedule, etc. to the ASTF and obtain its permission beforehand.

(3) Each player shall wear a uniform, shoes and other kinds of attire which have been approved by the participating national organization which the participant belongs to.

(4) Either of professional or amateur players shall be allowed to participate. Commercial displays on uniforms, etc. shall be allowed on condition that they have been permitted by the ASTF and the participating national organizations.

However, a back number, possibly with an advertisement attached, which is to be designated by the ASCEC shall be worn in preference over the other attire.

(5) Manufactures company marks and/or logos on uniforms, shoes and rackets, etc. shall not be considered as advertisement.

16. Competition Officials:

(1) The Technical Officials shall be organized including both international referees and umpires by the ASTF.

(2) Referees shall guide umpires in conducting fair umpiring. Also, referees shall rule the questionable issues arisen in relation to the competition rules and regulations.

Referees shall be four (4) in number, and its majority shall be invited from countries other than the host country. However, the number of the invited umpires shall be limited to only one from one country.

(3) One of the referees shall be designated as a Chief referee, who is responsible for supervising umpiring.

(4) Round trip air fares (economy class) and local expenses during the term of the event for referees and umpires from abroad shall be borne by the ASTF.

17. Balls

Balls to be used for this event shall be Kenko Balls.

18. Commendations:

(1) In each individual event and team event, the prizes shall be awarded to the first, second and 2 third place winners.

In the case of consolation match, it shall be awarded in the same manner.

(2) Gold medals for the first place, Silver medals for the second place and Bronze medals for the third place shall be awarded.

19. Expenses:

(1) Each participating country shall be responsible for round trip air fares between each participating country and Chiang Mai Airport, Thailand for their participants.

(2) Participating countries except the following 4 countries shall pay US$100.- per person during the period of this event, including hotel, 3 meals per day, local transportation in Chiang Mai and airport pick up between Chiang Mai Airport and official hotel from November 13 to November 19, 2020. The expenses for except above period such as before and / or after shall be borne by each participating country. Also, private charges at hotel, such as telephone, fax, laundry, etc. shall be for participant countries' own account.

Korea, China, Chinese Taipei and Japan shall pay US$70.- per person a day (US$420.-per person for 6 nights), including hotel, 3 meals per day, local transportation in Chiang Mai and airport pick up between Chiang Mai Airport and official hotel from November 13 to November 19, 2020.

20. Manager's Meeting:

A meeting for head of team and coaches from all participating countries will be held on November 14, 2020, when competition details will be disclosed.

The maximum number of representatives per country allowed to attend shall be three (3).

21. Security:

To realize a smooth management and security of the event, ID cards shall be issued as identified.

Sample of ID cards' status

Function	Class	Function	Class	Function	Class
ISTF & ASTF Officials	V	Referees	R	Interpreter	I
JSTA VIP	A	Head of Team	M	Players	P
JSTA Officials	B	Coaches	C	Volunteer	Vw
Invited Guest	G	Umpires	U	Other persons	E
Delegates of Countries	D	Staff	S		